



Prevention Network Coalition Coordinator, VISTA

Organization Description

Our mission is to build a stronger Northwest Vermont by mobilizing our community to improve people's lives. United Way isn't just our name – it's how we work. We bring together individuals, nonprofits, businesses, and government entities to fight for a strong, vibrant, and healthy community. We fight for the education, financial stability, and health of every person in Chittenden, Franklin and Grand Isle counties.

Purpose of Position

Join United Way's Prevention Network as a member of the backbone team which engages network partners across the Northwest VT region, manages network communications, and supports collaborative projects. As part of the backbone team, this role is dedicated to advancing the Prevention Network's mission to prevent substance misuse and promoting wellbeing in our communities. The primary purpose of this role is to work in close partnership with United Way staff and community-based prevention coalitions, fostering collaboration in order to advance the Prevention Network's goals of sustainable and equitable activities across the region.

Key Responsibilities

Key responsibilities for this role include but are not limited to:

- Work closely with a core group of United Way staff members and 5-7 community coalitions dedicated to preventing substance misuse and promoting well-being.
- Collaborate with coalitions to plan and execute collaborative projects, events or programming aligned with the goals of the Prevention Network.
- Work with the coalitions to assess community needs and tailor programming/events to address community needs.
- Develop and maintain effective communication channels between the Prevention Network, coalitions, and community stakeholders.
- Establish mechanisms to monitor the progress and impact of collaborative projects.

Qualifications

- Available to start August 1st, 2024 (position starts August 1st, 2023, and ends July 31st, 2025, with the possibility to renew for another 12-month term).
- High school diploma or equivalent.
- Possess skills in the following areas: communications, project coordination, meeting facilitation, relationship building.
- Passion for community wellbeing

Benefits

- Living stipend - \$22,882 per year
- \$250 monthly housing, gas, or grocery stipend.
- Loan deferment for qualified student loans.
- EITHER 1) a choice of a \$6,345 education award OR 2) a \$1,800 (pre-tax) cash stipend.
- Health, dental & vision benefits.
- Ten paid personal days & 10 sick days plus federally recognized holidays.
- Childcare benefits if eligible.
- Discounted gym membership.
- Flexible schedule (35 hours per week).
- Professional development, networking, and community engagement opportunities.
- Chance to make a substantial difference in the community.
- Gain valuable work skills and experience.

How to Apply

Applications or questions should be sent to Dillon Boisvert via email at Hiring@unitedwaynwvt.org. Interviews are scheduled on a rolling basis, and the application deadline is June 30th, 2024. More information can be found on our [website](#). Early applications are encouraged to receive a SerVermont VISTA slot.