



Common Good VT – Membership Coordinator, VISTA

Organization Description

Our mission is to build a stronger Northwest Vermont by mobilizing our community to improve people's lives. United Way isn't just our name – it's how we work. We bring together individuals, nonprofits, businesses, and government entities to fight for a strong, vibrant, and healthy community. We fight for the education, financial stability, and health of every person in Chittenden, Franklin and Grand Isle counties.

Purpose of Position

Join the Common Good Vermont (CGVT) team and play a crucial role in supporting Vermont's nonprofit sector statewide. As the "go-to" resource for mission-driven organizations, CGVT is seeking an individual with an innovative and entrepreneurial mindset to lead the launch and growth of a membership model. This role aims to strengthen the nonprofit community by facilitating resource sharing, skill-building, and strategic partnerships.

The VISTA Member will be engaged with a wide range of nonprofits in Vermont, including those working on housing and homelessness, food security, the arts and downtowns, land conservation, and social justice and equity. We offer a collaborative work environment and will work to ensure that the VISTA Member has rewarding professional experience.

Key Responsibilities

Key responsibilities for this role include but are not limited to:

- Support the CGVT team in developing and operationalizing a plan for launching and growing a sustainable membership model for CGVT.
- Develop and implement engagement strategies to attract and grow CGVT's membership base.
- Research tools and strategies to enhance the benefits and value proposition for CGVT members.
- Conduct grant research to support membership program.

Qualifications

- Available to start August 1st, 2024 (position starts August 1st, 2024, and ends July 31st, 2025, with the possibility to renew for another 12-month term).
- High school diploma or equivalent.
- Possess skills in the following areas: Innovative and entrepreneurial mindset, community engagement, project management, collaboration. Excellent Microsoft Office skills.
- Passion for Vermont's nonprofit sector

Benefits

- Living stipend - \$22,882 per year
- \$250 monthly housing, gas, or grocery stipend.
- Loan deferment for qualified student loans.
- EITHER 1) a choice of a \$6,345 education award OR 2) a \$1,800 (pre-tax) cash stipend.
- Health, dental & vision benefits.
- Ten paid personal days & 10 sick days plus federally recognized holidays.
- Childcare benefits if eligible.
- Discounted gym membership.
- Flexible schedule (35 hours per week).
- Professional development, networking, and community engagement opportunities.
- Chance to make a substantial difference in the community.
- Gain valuable work skills and experience.

How to Apply

Applications or questions should be sent to Dillon Boisvert via email at Hiring@unitedwaynwvt.org. Interviews are scheduled on a rolling basis, and the application deadline is June 30th, 2024. More information can be found on our [website](#). Early applications are encouraged to receive a SerVermont VISTA slot.